

Additional Information Regarding Vendors Performing Work in Replacement of State Employees

This document contains copies of purchase order contracts obtained by OMB by which a nongovernmental person or entity agrees with any department, commission, board, council, agency, or public corporation to provide services, valued at one hundred fifty thousand dollars (\$150,000) or more, which are substantially similar to and in replacement of work normally performed by an employee of the department, commission, board, council, agency or public corporation. For additional supporting contract documents, you may submit a public records request to the Department of Administration in accordance with the Rhode Island Access to Public Records Act (“APRA”), R.I. Gen. Laws § 38-2-1 *et seq.* APRA forms, procedures and other information for the Department of Administration are available at <http://www.admin.ri.gov/publicrecords/index.php>.

Fiscal Year: FY21

Agency: Elementary And Secondary Education, Department Of

Vendor Name: METROPOLITAN REGIONAL CAREER & TECH CTR

Total Amount Paid to Vendor for Services: \$595,668.00

Summary of Services Rendered to Agency:

Identifying Code	Service Type	Description	Amount	Notes
PO 3692807	Training Consultants		\$ 100,181.11	
PO 3697673	Training Consultants		\$ 117,817.36	
PO 3697896	Training Consultants		\$ 110,719.73	
PO 3698556	Training Consultants		\$ 75,450.79	
PO 3700423	Training Consultants		\$ 80,796.05	
PO 3705136	Training Consultants		\$ 110,702.96	

Note: Some of the above payments may have been made under the terms of a master price agreement (MPA). MPAs are solicited as requests for proposals or requests for quotes and may have cap limits for pricing and cap limits for project cost. MPAs provide agencies with access to qualified vendors, expedited process, and opportunities for mini-bids. Such purchases are made directly under the MPA and do not require a separate and unique contract. All MPAs are public and can be viewed at <http://www.purchasing.ri.gov/MPA/MPASearch.aspx>.

Contents:

Item Number	Document ID	Description	Notes
Item 1	PO 3692807	Purchase Order contract	
Item 2	PO 3697673	Purchase Order contract	
Item 3	PO 3697896	Purchase Order contract	
Item 4	PO 3698556	Purchase Order contract	
Item 5	PO 3700423	Purchase Order contract	
Item 6	PO 3705136	Purchase Order contract	

ITEM 1

Notice of Blanket Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	METROPOLITAN REGIONAL CAREER & TECH CTR PURCHASE ORDER 325 PUBLIC ST PROVIDENCE, RI 02905 United States
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Reimbursement Metropolitan Career and Technical Center for Yovanny Vargas Office of College and Career Readiness Fellow July 1, 2020 through June 30, 2021	
Award Number	3692807
Revision Number	0
Effective Period	-
Approved PO Date	14-SEP-2020
Vendor Number	3320-iSupplier

S H I P T O	RIDE HIGH SCHOOL REFORM, RESEARCH & ADULT ED. 255 WESTMINSTER ST PROVIDENCE, RI 02903 United States
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Type of Requisition	DELEGATED AUTHORITY
Requisition Number	1671844
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Buyer	- Delegated, *
Requester Name	Newell, Claire M
Work Telephone	401-222-4678

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

Reference Documents: 1671844 Met School MOA Yovanny Vargas OCCR Fellow.pdf

Line	Description	Unit	Unit Price (USD)
1	Reimbursement to the Metropolitan Career and Technical Center for Union Dues, for Yovanny Vargas in the Office of College and Career Readiness Fellow for the period of July 1, 2020 through June 30, 2021	Total	1
2	Reimbursement to the Metropolitan Career and Technical Center for the Salary, Fringe Benefits and Administrative Fee for Yovanny Vargas, Office of College and Career Readiness Fellow for the period of	Total	1

<p>INVOICE TO</p> <p>The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at http://controller.admin.ri.gov/iSupplier/isup/index.php</p> <p>To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.</p>	<p>STATE PURCHASING AGENT</p> <p>Nancy R. McIntyre</p>
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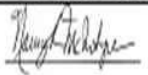
Line	Description	Unit	Unit Price (USD)
	July 1, 2020 through June 30, 2021		

INVOICE TO

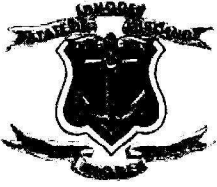
The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <http://controller.admin.ri.gov/iSupplier/isup/index.php>

To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.

STATE PURCHASING AGENT



Nancy R. McIntyre



REQUISITION

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

Date:	12-AUG-20	Requisition No. 1671844
Required Date:	14-AUG-20	

Description: Reimbursement to the Metropolitan Career and Technical Center for the Salary, Fringe Benefits and Administrative Fee for Yovanny Vargas, Office of College and Career Readiness Fellow for the period of July 1, 2020 through June 30, 2021

S H I P T O	07200-007	PO to be Changed	I N V O I C E	06800-021
	Elementary And Secondary Education, Department Of	Document to Create Standard PO		Elementary And Secondary Education, Department Of
	RIDE HIGH SCHOOL REFORM, RESEARCH & ADULT ED.	Source Document Not Defined		DOA CONTROLLER
	255 WESTMINSTER ST PROVIDENCE RI 02903	Agency Use Field		ONE CAPITOL HILL, 4TH FLOOR PROVIDENCE RI 02908

Requesting Department		Contact Person	Requisition Type	Prior P.O.		
Elementary And Secondary Education, Department Of		Newell, Claire M 401-222-4678	DELEGATED AUTHORITY			
Line	Code	Class-Item and Description	Quantity	Unit	Unit Price	Total
1	918.38	Attachment is not a Text format Attachment is not a Text format Reimbursement to the Metropolitan Career and Technical Center for the Salary, Fringe Benefits and Administrative Fee for Yovanny Vargas, Office of College and Career Readiness Fellow for the period of July 1, 2020 through June 30, 2021 Allocation to Account: 21.10.072.2725219.02.633300.00000 Distributions: 99861.24 Cost Center:	99861.24	Total	1.00	99,861.24
2	918.38	Reimbursement to the Metropolitan Career and Technical Center for Union Dues, for Yovanny Vargas in the Office of College and Career Readiness Fellow for the period of July 1, 2020 through June 30, 2021 Allocation to Account: 21.10.072.2725219.02.633300.00000 Distributions: 494 Cost Center:	494	Total	1.00	494.00
				Total:		100,355.24

Christopher Piotrowski Digitally signed by Christopher Piotrowski
 Date: 2020.08.24 10:25:34 -04'00'

MEMORANDUM OF AGREEMENT
Between the
RHODE ISLAND DEPARTMENT OF EDUCATION
and
Metropolitan Regional Career and Technical School

The Rhode Island Department of Education (RIDE) agrees to reimburse the cost of salary, administrative fee and fringe benefits in the amount of \$100,355.24 for **Yovanny Vargas**, Fellow from Metropolitan Regional Career and Technical (MET) School for 2020-2021.

Yovanny Vargas shall serve in the capacity of a Fellow, in the Office of College and Career Readiness for the timeframe of **July 1, 2020 until June 30, 2021**. While at RIDE, the Fellow is an employee on intergovernmental loan. As such, the Fellow will conform to the working conditions at RIDE, including RIDE's non-standard 35 hour work week with specific scheduling and assignments to be determined in consultation with the relevant office director at RIDE, consistent with the overall number of days of work as set forth above.

While on assignment at RIDE, as set forth in the Local 2012 contract limited purpose membership in Local 2012, RIFT; RIDE agrees to reimburse the full cost of salary and fringe benefits described above for state fiscal year 2021.

Union Dues : As part of the salary and fringe benefit reimbursement set forth in the above paragraph, the MET shall be reimbursed for the cost of any supplemental union dues for the Fellow for the period he/she is on intergovernmental loan to RIDE .

RIDE will reimburse the MET for days worked at the request and authorization of the relevant office director at RIDE beyond the number specified days (not to exceed 20 days). The relevant office director at RIDE will notify the MET as to the number of additional days authorized for reimbursement, if any, for this Fellow.

Lucas Lussier

6/23/2020

Director

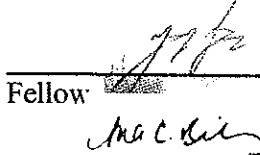
Date



RIDE Director

6/25/20

Date



Fellow

6/26/2020

Date

RIDE Commissioner of Education

Date

**Fellow- Salary Breakdown
School Year 2019-2020**

Service Period: July 1, 2020 -June 30, 2021

Name of Fellow: Yovanny Vargas
Annual Salary: 78,000

Base Salary	\$	78,000.00
20 Days beyond contract	\$	-
Federal Taxes	\$	-
Medicare	\$	1,131.00
State Unemployment Insurance	\$	528.00
Workers Compensation	\$	265.20
Health Insurance:	\$	6,699.00
Dental Insurance	\$	420.98
403(B) Retirement	\$	5,850.00
Survivor Benefits	\$	-
Life Insurance	\$	-
Union Dues (\$19 per pay period)	\$	494.00
Total Salary and Fringe	\$	<u>93,388.18</u>
Administrative Fee (7.5%)	\$	6,967.06
Total including Administrative Fee	\$	<u>100,355.24</u>

Lucas Lussier

6/23/2020

Business Manager or Superintendent Signature

Date

[Signature]

6/25/20



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
Robert L. Carl, Jr. Ph.D.
DIRECTOR
One Capitol Hill
Providence, RI 02908-5390

OFFICE (401) 222-2280
FAX (401) 222-6436
TDD (401) 222-1227

BOARD OF REGENTS FOR
ELEMENTARY & SECONDARY EDUCATION
APR 21 1999
OFFICE OF THE
COMMISSIONER

April 16, 1999

Peter McWalters
Commissioner of Elementary and Secondary Education
Department of Education
255 Westminster Street
Providence, RI 02903-3400

Dear Mr. McWalters:

Your April 13, 1999, request to Peter Corr, State Purchasing Agent, for delegated authority to enter into contracts for the purpose of implementing a Board of Regents Fellows Program has been reviewed. The program was described as one where currently employed teachers are designated as Board of Regents Fellows, at which time "the Department purchases the services of the teacher from the School District" to work on site at RIDE to carry out a school inspection and intervention program mandated by the General Assembly. You indicated that a competitive RFP solicitation and selection process was conducted by RIDE staff before Fellows are selected. You further stated that there might be a future need for Fellows in other disciplines - "The Reading Specialists and School Review team leaders would be procured in the same manner."

However, your request for contracting authority was not limited to the program described - hiring current teachers to work at RIDE by purchasing their services from School Districts. You asked for authority to enter into contracts with "other appropriate entities" which you did not describe. I am reluctant to approve such a broad authorization since the Department could misconstrue such authority as an ability to purchase services or hire personnel outside of the normal process. However, you are hereby authorized to enter into contracts with Local School Districts for the purpose of purchasing the services of currently employed teachers designated as Regents Fellows and who are to be assigned to work at RIDE.

Sincerely,

Robert L. Carl, Jr., Ph.D.
Director/Chief Purchasing Officer

- cc P. Corr
- H. Christy
- L. Franklin
- S. McAllister

ITEM 2



State Of Rhode Island
 Department of Administration
 Division of Purchases
 One Capitol Hill
 Providence, RI 02908-5860

Standard Purchase Order
 3697673, 0

V E N D O R	METROPOLITAN REGIONAL CAREER & TECH CTR PURCHASE ORDER 325 PUBLIC ST PROVIDENCE, RI 02905 United States
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Purchase Order Number	3697673
Revision Number	0
Reference Contract Number	
PO Date	19-OCT-2020
Approved PO Date	19-OCT-2020
Buyer	- - * Delegated,

S H I P T O	RIDE HIGH SCHOOL REFORM, RESEARCH & ADULT ED. 255 WESTMINSTER ST PROVIDENCE, RI 02903 United States
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Type of Requisition	DELEGATED AUTHORITY
Requisition Number	1671479
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Vendor Number	3320-iSupplier
Requester Name	Newell, Claire M
Work Telephone	401-222-4678


This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

Reference Documents: 1671479 1671479 S Halberstadt.pdf

PO DESCRIPTION: Reimbursement Metropolitan Regional Career and Technical Center for Fellow Sarah Halberstadt

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		Reimbursement to the Metropolitan Regional Career and Technical Center for Fellow Sarah Halberstadt for cost of Salary, Fringe Benefits and Administrative Fee	118943.64	Total	1	118,943.64
2		Reimbursement to the Metropolitan Regional Career and Technical Center for Fellow	494	Total	1	494.00

INVOICE TO
IMMEDIATE VENDOR ACTION REQUIRED: Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at : http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf
REGISTRATION REQUIREMENTS
IMMEDIATE VENDOR ACTION REQUIRED: ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at : https://www.ridop.ri.gov/osp/osp-vendor-registration.php

STATE PURCHASING AGENT
 Nancy R. McIntyre

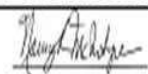
Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
		Sarah Halberstadt for cost of Union Dues				
Total: 119,437.64 (USD)						

INVOICE TO

IMMEDIATE VENDOR ACTION REQUIRED:
 Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at :
http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf

REGISTRATION REQUIREMENTS

IMMEDIATE VENDOR ACTION REQUIRED:
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<https://www.ridop.ri.gov/osp/osp-vendor-registration.php>

STATE PURCHASING AGENT
 Nancy R. McIntyre



REQUISITION

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

Date:	07-AUG-20	Requisition No. 1671479
Required Date:	14-AUG-20	

Description: Reimbursement to the Metropolitan Regional Career and Technical Center for Fellow Sarah Halberstadt for cost of Salary, Fringe Benefits and Administrative Fee

S H I P T O	07200-007	PO to be Changed	I N V O I C E	06800-021
	Elementary And Secondary Education, Department Of	Document to Create Standard PO		Elementary And Secondary Education, Department Of
	RIDE HIGH SCHOOL REFORM, RESEARCH & ADULT ED.	Source Document Not Defined		DOA CONTROLLER
	255 WESTMINSTER ST PROVIDENCE RI 02903	Agency Use Field		ONE CAPITOL HILL, 4TH FLOOR PROVIDENCE RI 02908

Requesting Department		Contact Person	Requisition Type	Prior P.O.		
Elementary And Secondary Education, Department Of		Newell, Claire M 401-222-4678	DELEGATED AUTHORITY			
Line	Code	Class-Item and Description	Quantity	Unit	Unit Price	Total
1	918.38	Attachment is not a Text format Attachment is not a Text format Reimbursement to the Metropolitan Regional Career and Technical Center for Fellow Sarah Halberstadt for cost of Salary, Fringe Benefits and Administrative Fee Allocation to Account: 21.10.072.2725219.02.633300.00000 Distributions: 118943.64 Cost Center:	118943.64	Total	1.00	118,943.64
2	918.38	Reimbursement to the Metropolitan Regional Career and Technical Center for Fellow Sarah Halberstadt for cost of Union Dues Allocation to Account: 21.10.072.2725219.02.633300.00000 Distributions: 494 Cost Center:	494	Total	1.00	494.00
				Total:		119,437.64

Christophe
 r Piotrowski

Digitally signed by
 Christopher Piotrowski
 Date: 2020.08.24
 10:30:16 -04'00'

MEMORANDUM OF AGREEMENT
Between the
RHODE ISLAND DEPARTMENT OF EDUCATION
and
Metropolitan Regional Career and Technical School

The Rhode Island Department of Education (RIDE) agrees to reimburse the cost of salary, administrative fee and fringe benefits in the amount of \$ 119,437.64 for Sarah Halberstadt , Fellow from Metropolitan Regional Career and Technical (MET) School for 2020-2021.

Sarah Halberstadt shall serve in the capacity of a Fellow, in the Office of College and Career Readiness for the timeframe of **July 1, 2020 until June 30, 2021**. While at RIDE, the Fellow is an employee on intergovernmental loan. As such, the Fellow will conform to the working conditions at RIDE, including RIDE's non-standard 35 hour work week with specific scheduling and assignments to be determined in consultation with the relevant office director at RIDE, consistent with the overall number of days of work as set forth above.

While on assignment at RIDE, as set forth in the Local 2012 contract limited purpose membership in Local 2012, RIFT; RIDE agrees to reimburse the full cost of salary and fringe benefits described above for state fiscal year 2021.

Union Dues : As part of the salary and fringe benefit reimbursement set forth in the above paragraph, the MET shall be reimbursed for the cost of any supplemental union dues for the Fellow for the period he/she is on intergovernmental loan to RIDE .

RIDE will reimburse the MET for days worked at the request and authorization of the relevant office director at RIDE beyond the number specified days (not to exceed 20 days). The relevant office director at RIDE will notify the MET as to the number of additional days authorized for reimbursement, if any, for this Fellow.

Lucas Lussier

6/23/2020

MET School

Date


RIDE Director

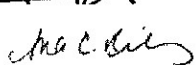
6/25/20

Date


Fellow

6/30/20

Date


RIDE Commissioner of Education

Date

**Fellow- Salary Breakdown
School Year 2020-2021**

Service Period: July 1, 2020 -June 30, 2021

Name of Fellow: Sarah Halberstadt
Annual Salary: 83,000.00

Base Salary	\$	83,000.00
20 Days beyond contract	\$	-
Federal Taxes	\$	-
Medicare	\$	1,203.50
State Unemployment Insurance	\$	528.00
Workers Compensation	\$	282.20
Health Insurance:	\$	18,028.15
Dental Insurance	\$	1,378.40
403(B) Retirement	\$	6,225.00
Survivor Benefits	\$	-
Life Insurance	\$	-
Union Dues (\$19 per pay period)	\$	494.00
Total Salary and Fringe	\$	<u>111,139.25</u>
Administrative Fee (7.5%)	\$	8,298.39
Total including Administrative Fee	\$	<u>119,437.64</u>

Lucas Lussier

6/23/2020

Business Manager or Superintendent Signature

Date

[Signature]

6/25/20

ITEM 3



State Of Rhode Island
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

Standard Purchase Order
 3697896, 0

V E N D O R	METROPOLITAN REGIONAL CAREER & TECH CTR PURCHASE ORDER 325 PUBLIC ST PROVIDENCE, RI 02905 United States
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Purchase Order Number	3697896
Revision Number	0
Reference Contract Number	
PO Date	20-OCT-2020
Approved PO Date	20-OCT-2020
Buyer	- - Delegated, *

S H I P T O	RIDE HIGH SCHOOL REFORM, RESEARCH & ADULT ED. 255 WESTMINSTER ST PROVIDENCE, RI 02903 United States
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Type of Requisition	DELEGATED AUTHORITY
Requisition Number	1678804
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Vendor Number	3320-iSupplier
Requester Name	Newell, Claire M
Work Telephone	401-222-4678

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

Reference Documents: 1678804 MOA W Wallace.pdf

PO DESCRIPTION: Reimburse Metropolitan Career and Technical Center Wendy Wallace, Office of Career Readiness Fellow July 1, 2020- June 30, 2021

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		Reimbursement to the Metropolitan Career and Technical Center for Union Dues for Wendy Wallace, Office of Career Readiness Fellow for the period of July 1, 2020- June 30, 2021	494	Total	1	494.00
2		Reimbursement to the Metropolitan Career	111725.34	Total	1	111,725.34

INVOICE TO
IMMEDIATE VENDOR ACTION REQUIRED: Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at : http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf
REGISTRATION REQUIREMENTS
IMMEDIATE VENDOR ACTION REQUIRED: ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at : https://www.ridop.ri.gov/osp/osp-vendor-registration.php




Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
		and Technical Center for the Salary, Fringe Benefits and Administrative Fee for Wendy Wallace, Office of Career Readiness Fellow for the period of July 1, 2020- June 30, 2021				
Total: 112,219.34 (USD)						

INVOICE TO

IMMEDIATE VENDOR ACTION REQUIRED:
 Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at :
http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf

REGISTRATION REQUIREMENTS

IMMEDIATE VENDOR ACTION REQUIRED:
 ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at :
<https://www.ridop.ri.gov/osp/osp-vendor-registration.php>

STATE PURCHASING AGENT

 Nancy R. McIntyre



REQUISITION

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

Date:	30-SEP-20	Requisition No.
Required Date:	02-OCT-20	1678804

Description: Reimbursement to the Metropolitan Career and Technical Center for the Salary, Fringe Benefits and Administrative Fee for Wendy Wallace, Office of Career Readiness Fellow for the period of July 1, 2020- June 30, 2021

S H I P T O	07200-007	PO to be Changed	I N V O I C E	06800-021
	Elementary And Secondary Education, Department Of	Document to Create Standard PO		Elementary And Secondary Education, Department Of
	RIDE HIGH SCHOOL REFORM, RESEARCH & ADULT ED.	Source Document		DOA CONTROLLER
	255 WESTMINSTER ST PROVIDENCE RI 02903	Not Defined		ONE CAPITOL HILL, 4TH FLOOR PROVIDENCE RI 02908
		Agency Use Field		

Requesting Department		Contact Person	Requisition Type	Prior P.O.		
Elementary And Secondary Education, Department Of		Newell, Claire M 401-222-4678	DELEGATED AUTHORITY			
Line	Code	Class-Item and Description	Quantity	Unit	Unit Price	Total
1	918.38	Attachment is not a Text format Attachment is not a Text format Reimbursement to the Metropolitan Career and Technical Center for the Salary, Fringe Benefits and Administrative Fee for Wendy Wallace, Office of Career Readiness Fellow for the period of July 1, 2020- June 30, 2021 Allocation to Account: 21.10.072.2725106.02.833300.00000 Distributions: 55862.67 Cost Center: Allocation to Account: 21.10.072.2725157.02.833300.00000 Distributions: 55862.67 Cost Center: 72:342101000	111725.34	Total	1.00	111,725.34
2	918.38	Reimbursement to the Metropolitan Career and Technical Center for Union Dues for Wendy Wallace, Office of Career Readiness Fellow for the period of July 1, 2020- June 30, 2021 Allocation to Account: 21.10.072.2725106.02.833300.00000 Distributions: 247 Cost Center: Allocation to Account: 21.10.072.2725157.02.833300.00000 Distributions: 247 Cost Center: 72:342101000	494	Total	1.00	494.00
			Total:			112,219.34

Digitally signed by
Christopher Piotrowski
 Date: 2020.10.05
 11:44:45 -04'00'

1678804

MEMORANDUM OF AGREEMENT
Between the
RHODE ISLAND DEPARTMENT OF EDUCATION
and
Metropolitan Regional Career and Technical School


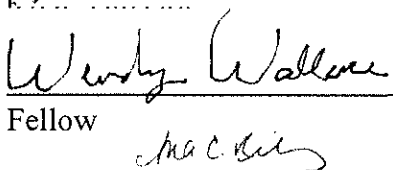
The Rhode Island Department of Education (RIDE) agrees to reimburse the cost of salary, administrative fee and fringe benefits in the amount of \$112,219.34 for **Wendy Wallace**, Fellow from Metropolitan Regional Career and Technical (MET) School for 2020-2021.

Wendy Wallace shall serve in the capacity of a Fellow, in the Office of College and Career Readiness for the timeframe of **July 1, 2020 until June 30, 2021**. While at RIDE, the Fellow is an employee on intergovernmental loan. As such, the Fellow will conform to the working conditions at RIDE, including RIDE's non-standard 35 hour work week with specific scheduling and assignments to be determined in consultation with the relevant office director at RIDE, consistent with the overall number of days of work as set forth above.

While on assignment at RIDE, as set forth in the Local 2012 contract limited purpose membership in Local 2012, RIFT; RIDE agrees to reimburse the full cost of salary and fringe benefits described above for state fiscal year 2021.

Union Dues : As part of the salary and fringe benefit reimbursement set forth in the above paragraph, the MET shall be reimbursed for the cost of any supplemental union dues for the Fellow for the period he/she is on intergovernmental loan to RIDE .

RIDE will reimburse the MET for days worked at the request and authorization of the relevant office director at RIDE beyond the number specified days (not to exceed 20 days). The relevant office director at RIDE will notify the MET as to the number of additional days authorized for reimbursement, if any, for this Fellow.

<u>Lucas Lussier</u>	<u>6/23/2020</u>
MET School	Date
	<u>6/25/20</u>
RIDE	Date
<u>Wendy Wallace</u>	<u>06/28/2020</u>
Fellow	Date
	
RIDE Commissioner of Education	Date

**Fellow- Salary Breakdown
School Year 2020-2021**

Service Period: July 1, 2020 -June 30, 2021

Name of Fellow: Wendy Wallace
Annual Salary: 78,000.00

Base Salary	\$	78,000.00
20 Days beyond contract	\$	-
Federal Taxes	\$	-
Medicare	\$	1,131.00
State Unemployment Insurance	\$	528.00
Workers Compensation	\$	265.20
Health Insurance:	\$	16,777.95
Dental Insurance	\$	1,378.40
403(B) Retirement	\$	5,850.00
Survivor Benefits	\$	-
Life Insurance	\$	-
Union Dues (\$19 per pay period)	\$	494.00
Total Salary and Fringe	\$	<u>104,424.55</u>
Administrative Fee (7.5%)	\$	7,794.79
Total including Administrative Fee	\$	<u>112,219.34</u>

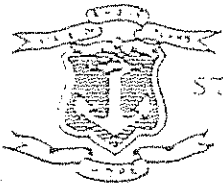
Lucas Lussier

6/23/2020

Business Manager or Superintendent Signature

[Signature]

6/25/20



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

BOARD OF REGENTS FOR
ELEMENTARY & SECONDARY EDUCATION

APR 21 1999

OFFICE OF THE
COMMISSIONER

Department of Administration
Robert L. Carl, Jr., Ph.D.
DIRECTOR
One Capitol Hill
Providence, RI 02903-3390

OFFICE (401) 222-2230
FAK (401) 222-6-36
TDD (401) 222-1227

April 16, 1999

Peter McWalters
Commissioner of Elementary and Secondary Education
Department of Education
255 Westminster Street
Providence, RI 02903-3400

Dear Mr. McWalters:

Your April 13, 1999, request to Peter Corr, State Purchasing Agent, for delegated authority to enter into contracts for the purpose of implementing a Board of Regents Fellows Program has been reviewed. The program was described as one where currently employed teachers are designated as Board of Regents Fellows, at which time "the Department purchases the services of the teacher from the School District" to work on site at RIDE to carry out a school inspection and intervention program mandated by the General Assembly. You indicated that a competitive RFP solicitation and selection process was conducted by RIDE staff before Fellows are selected. You further stated that there might be a future need for Fellows in other disciplines - "The Reading Specialists and School Review team leaders would be procured in the same manner."

However, your request for contracting authority was not limited to the program described - hiring current teachers to work at RIDE by purchasing their services from School Districts. You asked for authority to enter into contracts with "other appropriate entities" which you did not describe. I am reluctant to approve such a broad authorization since the Department could misconstrue such authority as an ability to purchase services or hire personnel outside of the normal process. However, you are hereby authorized to enter into contracts with Local School Districts for the purpose of purchasing the services of currently employed teachers designated as Regents Fellows and who are to be assigned to work at RIDE.

Sincerely,

Robert L. Carl, Jr., Ph.D.
Director/Chief Purchasing Officer

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ITEM 4



State Of Rhode Island
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

Standard Purchase Order
 3698556, 0

V E N D O R	METROPOLITAN REGIONAL CAREER & TECH CTR PRIMARY ACCOUNT DIRECTOR 325 PUBLIC ST PROVIDENCE, RI 02903 United States
--	---

Purchase Order Number	3698556
Revision Number	0
Reference Contract Number	
PO Date	23-OCT-2020
Approved PO Date	26-OCT-2020
Buyer	- - * Delegated,

S H I P T O	RIDE OFFICE OF ASSESSMENT 255 WESTMINSTER STREET PROVIDENCE, RI 02903-3400 United States
---	--

Type of Requisition	DELEGATED AUTHORITY
Requisition Number	1680877
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Vendor Number	3320-iSupplier
Requester Name	Carinha, Nancy M
Work Telephone	401-222-4679

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>


Reference Documents: 1680877 ARIELLE HOLLANDER - MOA.pdf

PO DESCRIPTION: METROPOLITAN REGIONAL CAREER & TECH CTR COSTS

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		FY21 UNION DUES	494	Each	1	494.00
2		SALARY, BENEFITS AND ADMINISTRATIVE COSTS FOR FY21	111529.58	Each	1	111,529.58
Total: 112,023.58 (USD)						

INVOICE TO

IMMEDIATE VENDOR ACTION REQUIRED:
 Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at :
http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf
REGISTRATION REQUIREMENTS
IMMEDIATE VENDOR ACTION REQUIRED:
 ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at :
<https://www.ridop.ri.gov/osp/osp-vendor-registration.php>

STATE PURCHASING AGENT  Nancy R. McIntyre
--



REQUISITION

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

Date:	16-OCT-20	Requisition No. 1680877
Required Date:	28-OCT-20	

Description: FY21 REIMBURSEMENT TO THE METROPOLITAN REGIONAL CAREER & TECH SCHOOL FOR ARIELLE HOLLANDER, SERVING AS A COMPREHENSIVE LITERACY GRANT FELLOW IN THE OFFICE OF INSTRUCTION, ASSESSMENT & CURRICULUM FROM 7/1/20 - 6/30/21

S H I P T O	07200-009	PO to be Changed	I N V O I C E	06800-021
	Elementary And Secondary Education, Department Of	Document to Create Standard PO		Elementary And Secondary Education, Department Of
	RIDE OFFICE OF ASSESSMENT 255 WESTMINSTER STREET PROVIDENCE RI 02903-3400	Source Document Not Defined		DOA CONTROLLER ONE CAPITOL HILL, 4TH FLOOR PROVIDENCE RI 02908
		Agency Use Field		

Requesting Department		Contact Person	Requestion Type	Prior P.O.		
Elementary And Secondary Education, Department Of		Carinha, Nancy M 401-222-4679	DELEGATED AUTHORITY			
Line	Code	Class-Item and Description	Quantity	Unit	Unit Price	Total
1	918.32	Attachment is not a Text format Attachment is not a Text format SALARY, BENEFITS AND ADMINISTRATIVE COSTS FOR FY21 Allocation to Account: 21.10.072.2725220.02.633300.00000 Distributions: 111529.58 Cost Center:	111529.58	Each	1.00	111,529.58
2	918.32	FY21 UNION DUES Allocation to Account: 21.10.072.2725220.02.633300.00000 Distributions: 494 Cost Center:	494	Each	1.00	494.00
				Total:		112,023.58

Digitally signed by
Christopher Piotrowski
 Date: 2020.10.22
 17:36:33 -04'00'

MEMORANDUM OF AGREEMENT
Between the
RHODE ISLAND DEPARTMENT OF EDUCATION
and
Metropolitan Regional Career and Technical School

The Rhode Island Department of Education (RIDE) agrees to reimburse the cost of salary, administrative fee and fringe benefits in the amount of \$112,023.58 for **Arielle Hollander**, Fellow from Metropolitan Regional Career and Technical (MET) School for 2020-2021.

Arielle Hollander shall serve in the capacity of a Fellow, in the Office of Instruction, Assessment & Curriculum for the timeframe of **July 1, 2020 until June 30, 2021**. While at RIDE, the Fellow is an employee on intergovernmental loan. As such, the Fellow will conform to the working conditions at RIDE, including RIDE's non-standard 35 hour work week with specific scheduling and assignments to be determined in consultation with the relevant office director at RIDE, consistent with the overall number of days of work as set forth above.

While on assignment at RIDE, as set forth in the Local 2012 contract limited purpose membership in Local 2012, RIFT; RIDE agrees to reimburse the full cost of salary and fringe benefits described above for state fiscal year 2021.

Union Dues: As part of the salary and fringe benefit reimbursement set forth in the above paragraph, the MET shall be reimbursed for the cost of any supplemental union dues for the Fellow for the period he/she is on intergovernmental loan to RIDE.

RIDE will reimburse the MET for days worked at the request and authorization of the relevant office director at RIDE beyond the number specified days (not to exceed 20 days). The relevant office director at RIDE will notify the MET as to the number of additional days authorized for reimbursement, if any, for this Fellow.

Lucas Lussier

MET School

[Signature]

RIDE Director

7/9/2020

Date

9/11/2020

Date

Arielle Hollander Digitally signed by Arielle Hollander
Date: 2020.09.11 13:24:39 -04'00'

Fellow

[Signature]

RIDE Commissioner of Education

9/11/20

Date

10.8.2020

Date

Fellow- Salary Breakdown
School Year 2020-2021

Service Period: July 1, 2020 -June 30, 2021

Name of Fellow: Arielle Hollander
Annual Salary: 87,500

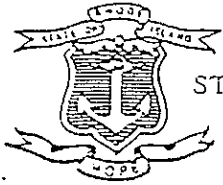
Base Salary	\$ 87,500.00
20 Days beyond contract	\$ -
Federal Taxes	\$ -
Medicare	\$ 1,268.75
State Unemployment Insurance	\$ 528.00
Workers Compensation	\$ 297.50
Health Insurance:	\$ 7,170.72
Dental Insurance	\$ 420.98
403(B) Retirement	\$ 6,562.50
Survivor Benefits	\$ -
Life Insurance	\$ -
Total Salary and Fringe	\$ 103,748.45
Administrative Fee (7.5%)	\$ 7,781.13
Union Dues (\$19 per pay period)	\$ 494.00
Total including Administrative Fee and Union Dues	\$ \$112,023.58

Lucas Lussier

7/9/2020

Business Manager or Superintendent Signature

Date



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
Robert L. Carl, Jr. Ph.D.
DIRECTOR
One Capitol Hill
Providence, RI 02908-5890

OFFICE (401) 222-2230
FAX (401) 222-6436
TDD (401) 222-1227

BOARD OF REGENTS FOR
ELEMENTARY & SECONDARY EDUCATION

APR 21 1999

OFFICE OF THE
COMMISSIONER

April 16, 1999

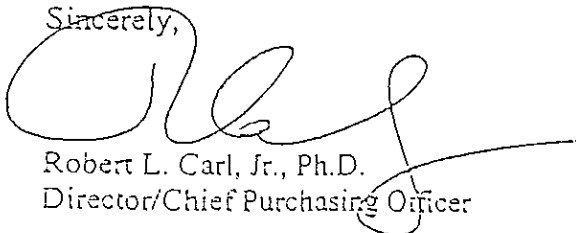
Peter McWalters
Commissioner of Elementary and Secondary Education
Department of Education
255 Westminster Street
Providence, RI 02903-3400

Dear Mr. McWalters:

Your April 13, 1999, request to Peter Corr, State Purchasing Agent, for delegated authority to enter into contracts for the purpose of implementing a Board of Regents Fellows Program has been reviewed. The program was described as one where currently employed teachers are designated as Board of Regents Fellows, at which time "the Department purchases the services of the teacher from the School District" to work on site at RIDE to carry out a school inspection and intervention program mandated by the General Assembly. You indicated that a competitive RFP solicitation and selection process was conducted by RIDE staff before Fellows are selected. You further stated that there might be a future need for Fellows in other disciplines - "The Reading Specialists and School Review team leaders would be procured in the same manner."

However, your request for contracting authority was not limited to the program described - hiring current teachers to work at RIDE by purchasing their services from School Districts. You asked for authority to enter into contracts with "other appropriate entities" which you did not describe. I am reluctant to approve such a broad authorization since the Department could misconstrue such authority as an ability to purchase services or hire personnel outside of the normal process. However, you are hereby authorized to enter into contracts with Local School Districts for the purpose of purchasing the services of currently employed teachers designated as Regents Fellows and who are to be assigned to work at RIDE.

Sincerely,



Robert L. Carl, Jr., Ph.D.
Director/Chief Purchasing Officer

cc: P. Corr
H. Chnsy
L. Franklin
S. McAllister

ITEM 5



State Of Rhode Island
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

Standard Purchase Order
 3700423, 0

V E N D O R	METROPOLITAN REGIONAL CAREER & TECH CTR PURCHASE ORDER 325 PUBLIC ST PROVIDENCE, RI 02905 United States
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Purchase Order Number	3700423
Revision Number	0
Reference Contract Number	
PO Date	09-NOV-2020
Approved PO Date	09-NOV-2020
Buyer	- - Delegated, *

S H I P T O	RIDE INFORMATION SERVICES SHEPARD BLDG, ROOM 623 255 WESTMINSTER STREET PROVIDENCE, RI 02903-3400 United States
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Type of Requisition	DELEGATED AUTHORITY
Requisition Number	1682606
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Vendor Number	3320-iSupplier
Requester Name	Newell, Claire M
Work Telephone	401-222-4678

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

Reference Documents: 1682606 1682606 MOU-S Guerrero.pdf


PO DESCRIPTION: Metropolitan Regional Career and Technical Center for DATS Fellow, Santiago Guerrero Reimbursement

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		Reimbursement to the Metropolitan Regional Career and Technical Center for DATS Fellow, Santiago Guerrero for Union Dues	399	Each	1	399.00
2		Reimbursement to the Metropolitan Regional Career and Technical Center for DATS Fellow, Santiago Guerrero for cost of Salary,	96326.76	Each	1	96,326.76

INVOICE TO


IMMEDIATE VENDOR ACTION REQUIRED:
 Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at :
http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf

REGISTRATION REQUIREMENTS
IMMEDIATE VENDOR ACTION REQUIRED:
 ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at :
<https://www.ridop.ri.gov/osp/osp-vendor-registration.php>

STATE PURCHASING AGENT  Nancy R. McIntyre

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
		Fringe and Administrative Fee				
Total: 96,725.76 (USD)						

INVOICE TO
<p>IMMEDIATE VENDOR ACTION REQUIRED: Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at : http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf</p>
REGISTRATION REQUIREMENTS
<p>IMMEDIATE VENDOR ACTION REQUIRED: ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at : https://www.ridop.ri.gov/osp/osp-vendor-registration.php</p>

STATE PURCHASING AGENT
 Nancy R. McIntyre



REQUISITION

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

Date:	29-OCT-20	Requisition No. 1682606
Required Date:	31-OCT-20	

Description: Reimbursement to the Metropolitan Regional Career and Technical Center for DATS Fellow, Santiago Guerrero for cost of Salary, Fringe and Administrative Fee

S H I P T O	07200-008	PO to be Changed	I N V O I C E	06800-021
	Elementary And Secondary Education, Department Of	Document to Create Standard PO		Elementary And Secondary Education, Department Of
	RIDE INFORMATION SERVICES SHEPARD BLDG, ROOM 623 PROVIDENCE RI 02903-3400	Source Document Not Defined		DOA CONTROLLER ONE CAPITOL HILL, 4TH FLOOR PROVIDENCE RI 02908
		Agency Use Field		

Requesting Department		Contact Person	Requisition Type	Prior P.O.		
Elementary And Secondary Education, Department Of		Newell, Claire M 401-222-4678	DELEGATED AUTHORITY			
Line	Code	Class-Item and Description	Quantity	Unit	Unit Price	Total
1	918.38	Attachment is not a Text format Attachment is not a Text format Reimbursement to the Metropolitan Regional Career and Technical Center for DATS Fellow, Santiago Guerrero for cost of Salary, Fringe and Administrative Fee Allocation to Account: 21.10.072.2725188.02.633300.00000 Distributions: 96326.76 Cost Center:	96326.76	Each	1.00	96,326.76
2	918.38	Reimbursement to the Metropolitan Regional Career and Technical Center for DATS Fellow, Santiago Guerrero for Union Dues Allocation to Account: 21.10.072.2725188.02.633300.00000 Distributions: 399 Cost Center:	399	Each	1.00	399.00
				Total:		96,725.76

Christopher
Piotrowski Digitally signed by
 Christopher Piotrowski
 Date: 2020.11.05
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MOU 1682606

MEMORANDUM OF AGREEMENT
Between the
RHODE ISLAND DEPARTMENT OF EDUCATION
and
Metropolitan Regional Career and Technical School

The Rhode Island Department of Education (RIDE) agrees to reimburse the cost of salary, administrative fee and fringe benefits in the amount of \$96,725.76 for **Santiago Guerrero**, Fellow from Metropolitan Regional Career and Technical (MET) School for 2020-2021.

Santiago Guerrero shall serve in the capacity of a Fellow, in the Office of ~~Instruction, Assessment & Curriculum~~ ^{DATS} for the timeframe of **September 7, 2020 until June 30, 2021**. While at RIDE, the Fellow is an employee on intergovernmental loan. As such, the Fellow will conform to the working conditions at RIDE, including RIDE's non-standard 35 hour work week with specific scheduling and assignments to be determined in consultation with the relevant office director at RIDE, consistent with the overall number of days of work as set forth above. ^(ms)

While on assignment at RIDE, as set forth in the Local 2012 contract limited purpose membership in Local 2012, RIFT; RIDE agrees to reimburse the full cost of salary and fringe benefits described above for state fiscal year 2021.

Union Dues: As part of the salary and fringe benefit reimbursement set forth in the above paragraph, the MET shall be reimbursed for the cost of any supplemental union dues for the Fellow for the period he/she is on intergovernmental loan to RIDE.

RIDE will reimburse the MET for days worked at the request and authorization of the relevant office director at RIDE beyond the number specified days (not to exceed 20 days). The relevant office director at RIDE will notify the MET as to the number of additional days authorized for reimbursement, if any, for this Fellow.

Lucas Lussier
MET School

9/21/2020
Date

[Signature]
RIDE Director

9/19/20
Date

Santiago Guerrero
Fellow

10.9.20
Date

[Signature]
RIDE Commissioner of Education

10.8.2020
Date

**Fellow- Salary Breakdown
School Year 2020-2021**

Service Period: September 7, 2020 -June 30, 2021

Name of Fellow: Santiago Guerrero
Annual Salary: 85,000

Base Salary	\$	67,019.22
20 Days beyond contract	\$	-
Federal Taxes	\$	-
Medicare	\$	971.78
State Unemployment Insurance	\$	1,056.00
Workers Compensation	\$	227.87
Health Insurance:	\$	14,271.15
Dental Insurance	\$	1,033.83
403(B) Retirement	\$	5,026.44
Survivor Benefits	\$	-
Life Insurance	\$	-
Total Salary and Fringe	\$	89,606.28
Administrative Fee (7.5%)	\$	6,720.47
Union Dues (\$19 per pay period)	\$	399.00
Total including Administrative Fee and Union Dues	\$	\$96,725.76

Lucas Lussier

Business Manager or Superintendent Signature

9/2/2020

Date

ITEM 6



State Of Rhode Island
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

Standard Purchase Order
 3705136, 0

V E N D O R	METROPOLITAN REGIONAL CAREER & TECH CTR PURCHASE ORDER 325 PUBLIC ST PROVIDENCE, RI 02905 United States
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Purchase Order Number	3705136
Revision Number	0
Reference Contract Number	
PO Date	17-DEC-2020
Approved PO Date	17-DEC-2020
Buyer	- - Delegated, *

S H I P T O	RIDE HIGH SCHOOL REFORM, RESEARCH & ADULT ED. 255 WESTMINSTER ST PROVIDENCE, RI 02903 United States
---	--

Type of Requisition	DELEGATED AUTHORITY
Requisition Number	1686943
Change Order Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Vendor Number	3320-iSupplier
Requester Name	Newell, Claire M
Work Telephone	401-222-4678


This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

Reference Documents: 1686943 1686943-E Lindgren OCCR fellow.pdf

PO DESCRIPTION: Reimbursement Metropolitan Regional Career and Technical Center for Fellow Elizabeth Lindgren

Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
1		Reimbursement to the Metropolitan Regional Career and Technical Center for Fellow Elizabeth Lindgren for cost of Salary, Fringe and Administrative Fee	111240.39	Total	1	111,240.39
2		Reimbursement to the Metropolitan Regional Career and Technical Center for Fellow	494	Total	1	494.00

INVOICE TO
IMMEDIATE VENDOR ACTION REQUIRED: Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at : http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf
REGISTRATION REQUIREMENTS
IMMEDIATE VENDOR ACTION REQUIRED: ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at : https://www.ridop.ri.gov/osp/osp-vendor-registration.php

STATE PURCHASING AGENT
 Nancy R. McIntyre


Line	Code	Description	Quantity	Unit	Unit Price (USD)	Amount (USD)
		Elizabeth Lindgren for cost of Union Dues				
Total: 111,734.39 (USD)						

INVOICE TO

IMMEDIATE VENDOR ACTION REQUIRED:
 Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at :
http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf

REGISTRATION REQUIREMENTS

IMMEDIATE VENDOR ACTION REQUIRED:
 ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at :
<https://www.ridop.ri.gov/osp/osp-vendor-registration.php>

STATE PURCHASING AGENT
 Nancy R. McIntyre



REQUISITION

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

Date:	04-DEC-20	Requisition No.
Required Date:	06-DEC-20	1686943

Description: Reimbursement to the Metropolitan Regional Career and Technical Center for Fellow Elizabeth Lindgren for cost of Salary, Fringe and Administrative Fee

S H I P T O	07200-007	PO to be Changed	I N V O I C E	06800-021
	Elementary And Secondary Education, Department Of	Document to Create Standard PO		Elementary And Secondary Education, Department Of
	RIDE HIGH SCHOOL REFORM, RESEARCH & ADULT ED.	Source Document Not Defined		DOA CONTROLLER
	255 WESTMINSTER ST PROVIDENCE RI 02903	Agency Use Field		ONE CAPITOL HILL, 4TH FLOOR PROVIDENCE RI 02908

Requesting Department		Contact Person	Requisition Type	Prior P.O.		
Elementary And Secondary Education, Department Of		Newell, Claire M 401-222-4678	DELEGATED AUTHORITY			
Line	Code	Class-Item and Description	Quantity	Unit	Unit Price	Total
1	918.38	Attachment is not a Text format Attachment is not a Text format Reimbursement to the Metropolitan Regional Career and Technical Center for Fellow Elizabeth Lindgren for cost of Salary, Fringe and Administrative Fee Allocation to Account: 21.10.072.2725216.02.633300.00000 Distributions: 111240.39 Cost Center:	111240.39	Total	1.00	111,240.39
2	918.38	Reimbursement to the Metropolitan Regional Career and Technical Center for Fellow Elizabeth Lindgren for cost of Union Dues Allocation to Account: 21.10.072.2725216.02.633300.00000 Distributions: 494 Cost Center:	494	Total	1.00	494.00
			Total:			111,734.39

Christophe
r Piotrowski

Digitally signed by
Christopher
Piotrowski
Date: 2020.12.09
09:45:46 -05'00'

MEMORANDUM OF AGREEMENT
Between the
RHODE ISLAND DEPARTMENT OF EDUCATION
and
Metropolitan Regional Career and Technical School

1686943

The Rhode Island Department of Education (RIDE) agrees to reimburse the cost of salary, administrative fee and fringe benefits in the amount of \$111,734.39 for **Elizabeth Lindgren**, Fellow from Metropolitan Regional Career and Technical (MET) School for 2020-2021.

Elizabeth Lindgren shall serve in the capacity of a Fellow, in the Office of College & Career Readiness for the timeframe of **July 1, 2020 until June 30, 2021**. While at RIDE, the Fellow is an employee on intergovernmental loan. As such, the Fellow will conform to the working conditions at RIDE, including RIDE's non-standard 35 hour work week with specific scheduling and assignments to be determined in consultation with the relevant office director at RIDE, consistent with the overall number of days of work as set forth above.

While on assignment at RIDE, as set forth in the Local 2012 contract limited purpose membership in Local 2012, RIFT; RIDE agrees to reimburse the full cost of salary and fringe benefits described above for state fiscal year 2021.

Union Dues : As part of the salary and fringe benefit reimbursement set forth in the above paragraph, the MET shall be reimbursed for the cost of any supplemental union dues for the Fellow for the period he/she is on intergovernmental loan to RIDE .

RIDE will reimburse the MET for days worked at the request and authorization of the relevant office director at RIDE beyond the number specified days (not to exceed 20 days). The relevant office director at RIDE will notify the MET as to the number of additional days authorized for reimbursement, if any, for this Fellow.

Lucas Lussier

6/23/2020

Date



6/25/20

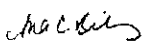
Date



7/2/2020

Date

Fellow



RIDE Commissioner of Education

Date

**Fellow- Salary Breakdown
School Year 2020-2021**

Service Period: July 1, 2020 -June 30, 2021

Name of Fellow: Elizabeth Lindgren
Annual Salary: 78,000.00

Base Salary	\$	78,000.00
20 Days beyond contract	\$	-
Federal Taxes	\$	-
Medicare	\$	1,131.00
State Unemployment Insurance	\$	528.00
Workers Compensation	\$	265.20
Health Insurance:	\$	16,326.83
Dental Insurance	\$	1,378.40
403(B) Retirement	\$	5,850.00
Survivor Benefits	\$	-
Life Insurance	\$	-
Union Dues (\$19 per pay period)	\$	494.00
Total Salary and Fringe	\$	103,973.43
Administrative Fee (7.5%)	\$	7,760.96
Total including Administrative Fee	\$	111,734.39

Lucas Lussier

6/24/2020

Business Manager or Superintendent Signature

Date

[Signature]

6/25/20



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
Robert L. Carl, Jr. Ph.D.
DIRECTOR
One Capitol Hill
Providence, RI 02908-5390

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BOARD OF REGENTS FOR
ELEMENTARY & SECONDARY EDUCATION
APR 21 1999
OFFICE OF THE
COMMISSIONER

April 16, 1999

Peter McWalters
Commissioner of Elementary and Secondary Education
Department of Education
255 Westminster Street
Providence, RI 02903-3400

Dear Mr. McWalters:

Your April 13, 1999, request to Peter Corr, State Purchasing Agent, for delegated authority to enter into contracts for the purpose of implementing a Board of Regents Fellows Program has been reviewed. The program was described as one where currently employed teachers are designated as Board of Regents Fellows, at which time "the Department purchases the services of the teacher from the School District" to work on site at RIDE to carry out a school inspection and intervention program mandated by the General Assembly. You indicated that a competitive RFP solicitation and selection process was conducted by RIDE staff before Fellows are selected. You further stated that there might be a future need for Fellows in other disciplines - "The Reading Specialists and School Review team leaders would be procured in the same manner."

However, your request for contracting authority was not limited to the program described - hiring current teachers to work at RIDE by purchasing their services from School Districts. You asked for authority to enter into contracts with "other appropriate entities" which you did not describe. I am reluctant to approve such a broad authorization since the Department could misconstrue such authority as an ability to purchase services or hire personnel outside of the normal process. However, you are hereby authorized to enter into contracts with Local School Districts for the purpose of purchasing the services of currently employed teachers designated as Regents Fellows and who are to be assigned to work at RIDE.

Sincerely,

Robert L. Carl, Jr., Ph.D.
Director/Chief Purchasing Officer

cc P. Corr
H. Christy
L. Franklin
S. McAllister